

# **MILNTHORPE PARISH COUNCIL**

## **Draft Minutes of a meeting of Milnthorpe Parish Council held on Monday 12<sup>th</sup> June 2017 in the Catholic Church Hall, Milnthorpe at 7.30pm.**

**Present:** Cllrs Alan Baverstock (Chair), Barbara Adair, Roger Bingham, Pete Capasso, Peter Hill (item 3 onwards), Clare Lachmann and Jim Robson. Also County Cllr Ian Stewart (for item 6.2), District Cllr Rupert Audland (up to and including item 6.3), Parish Clerk John Scargill, Market Supervisor James Lowther and three members of the public.

1. **Apologies for Absence:** Cllr Jen Scrogam (ill), Cllr Steve Hurst (holiday) and Suzie Kavanagh (MiPAD).
2. **Minutes of the meeting held on 15<sup>th</sup> May 2017** - had been circulated, were **APPROVED** by the meeting and signed by the Chair.
3. **Announcements by the Chair** – Cllr Baverstock welcomed Peter Hill and his appointment as a co-opted member of Milnthorpe Parish Council was formally confirmed by the meeting. Cllr Hill was then invited to join the other members for the remainder of the meeting. On behalf of all members, Cllr Bingham expressed sympathy for Cllr Scrogam on the recent death of her sister.
4. **Declaration of interest by members in respect of items on this agenda** – none.
5. **Matters arising from the minutes of the meeting on 15<sup>th</sup> May 2017.**
  - 5.1 **Draft licences for Playing Field users (13.1)** – Ongoing.
  - 5.2 **Pony field (13.2)** – registration with Land Registry ongoing. Cllrs Capasso and Hurst had inspected the boundary walls and fencing; reported that some walls were in need of attention and suggested alternative ways of making it stock-proof. Confirmed that maintenance of the boundary markings was the responsibility of ‘the grazier’ (ie the tenant). **Agreed** – that a meeting with the tenant be arranged to discuss the matter – Clerk to organise..
  - 5.3 **Suggested fireworks display 2017 (13.3)** – MPC had agreed to support such an event, but not to organise it. The MPC insurance policy could not be extended to cover an event organised by a third party. To be removed from future MPC agendas.
  - 5.4 **Memorial Hall Charity (13.4)** – Cllr Baverstock reported continued satisfactory progress with the prospective new tenants. It was noted with regret that the food bank, currently located in the hall, would need to find new premises.
  - 5.5 **Cemetery Lane (13.5)** – no further progress. D Cllr Audland to set up a meeting with Dallam to discuss.
  - 5.6 **Healthmatic shortcomings 13.2** – Cllr Robson and the Clerk had met to discuss prior to a meeting with Healthmatic (arranged for 29 June). Prior to this meeting, D Cllr Audland to pass to Clerk relevant paperwork received from Arnside PC. Some £30 worth of loose 20p coins had been found on the Square, possibly toilet entry monies; to be raised with Healthmatic.
  - 5.7 **Sheila Tauber memorial seat (13.3)** – being considered by Tauber family. Ongoing.
  - 5.8 **Heritage Trail tribute panel (13.5)** – Cllr Capasso progressing with Leander.
  - 5.9 **Smithy Lane use by HGVs (15.1)** – Cllr Bingham to discuss with C Cllr Ian Stewart at an early date. Next agenda.
- 6 **Public Participation:**
  - 6.1 **Police Report** – a report had been received and circulated before the meeting. 39 incidents had been reported in the wider Milnthorpe area with 8 recorded crimes, including a recent spate of shoplifting.
  - 6.2 **County Council** – following the elections, the new administration was now being put in place, with normal business expected to resume before the next MPC meeting. Integrated community care was an important subject for review, with the planned involvement of local councils. The next flooding group meeting to be arranged. The recurring pothole at Milnthorpe traffic lights to be pursued with Highways by C Cllr Stewart. Noted that another of the Beetham Road bollards had been damaged, and swiftly repaired by Highways. Noted that the system currently being used for clearing drains is less than satisfactory and that a better system had been used in nearby Beetham.

- 6.3 District Council** – no further news of the Milnthorpe Economic Plan. The larger-than-permitted vehicles (vans) habitually parked in the Church Street layby noted; Market Supervisor to send photographic evidence to D Cllr Audland for action. Agenda for next meeting.
- 6.4 MiPAD** – emailed report of dog fouling on the playing field.
- 6.5 Matters raised by electors** – the suggestion of a 2017 fireworks display in Milnthorpe – noted that not an MPC matter (see 5.3 above).

## 7. New Matters for consideration:

**7.1 Grass cutting in the village** – the larger than normal amount of cuttings from the first grass cut, and not fully removed from the playing field at the time, was attributed to a delay in organising the annual servicing of the mower. This had resulted in longer grass to be dealt with. Atkinsons had carried out an effective tidying-up operation. To be kept under review throughout the summer.

**7.2 Data protection** – councils had been notified of extended rules that could require the appointment of a Data Protection Officer for each council. Clarification awaited on the detail as it may affect parish councils.

**7.3 Playing field boundary wall** – MPC in correspondence with Dallam over work needed to repair damage resulting from Storm Desmond in 2015, complicated by Environment Agency and CCC involvement. MPC to raise at next flooding group meeting (date to be announced).

**7.4 Old Spar building damage** – structural damage had occurred on Friday 9 June and emergency measures had been taken to protect members of the public. Further deterioration of the building seemed likely. Cllr Lachmann to email Clerk with name of resident who had taken the initiative to cordon off the affected part of the site. Clerk to thank this resident for their prompt action and convey to SLDC the concerns of MPC about continuing public safety risks at the site.

## 8. Planning Matters.

### 8.1 Applications under consideration by MPC, and SLDC decisions

June 2017 meeting

**Type A applications – SLDC response deadline precedes next PC meeting – Clerk to respond. (Members to email Clerk ASAP & before deadline)**

SLDC ref	Address	Applicant	Development	Deadline	MPC Response
SL/2017/0367	2 Highfield, Beetham Rd		Single-storey & part first floor rear extension	19/05/17	No objections
SL/2017/0378	Land adjacent to St. Anthony's Close	Dallam Tower Est.	Erection of 8 dwellings	29/05/17	Some objections
SL/2017/0389	Memorial Hall	McMinn	Partial change of use	29/05/17	Some Suggestions

**Type B applications – SLDC deadline falls after next PC meeting – Members to discuss at mtg.**

SL/2017/0454	Hilldene, Ackenthwaite	Barton	Side & rear extensions plus roof space development	14/06/17	No objections
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### Decisions received from SLDC

### SLDC decision

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(More planning information available on SLDC website – [southlakeland.gov.uk](http://southlakeland.gov.uk))

### 8.2 Related matters & correspondence:

- Clerk to thank SLDC for their action taken regarding the inappropriate shop fascia at Flames take-away, now removed, and to urge similar action for the early removal of an equally inappropriate external flue, as originally notified to them in 2015.

- Cllr Adair reported a possibly unauthorised building development in Sycamore Grove, Ackenthwaite. Other members to inspect and report back.

## 9. Finance.

MPC – FINANCIAL REPORT

MONTH – MAY 2017

MEETING – 12<sup>th</sup> June 2017

### 9.1 Report on bank receipts, bank payments (for approval) & bank balances.

Date	Transaction	Payee/er	Detail	Current a/c		Reserve Funds
				£	£	£
01/05/17	Opening balances				35,430.85	21,949.47
31/05/17	Receipts:					
	94	Market	Rents collected May		732.80	
	95	CCC	Cemetery Lane improvement grant		2,000.00	
	96	SLDC	Public toilets grant 2016/17 & 2017/18		20,000.00	
	97	HMRC	VAT refund for 2016/17		7,451.52	
"	Payments:					
	DD	SLDC	Busines rates (market)	109.00		
	590	DD	Texaco			
			Equip. fuel	33.33		
			VAT	4.86		
					38.49	
	591-3	DD	Eon			
			Market electricity	97.99		
			VAT	4.90		
					102.89	
	594	629	SLDC			
			Playground inspec's	338.00		
			VAT	67.60		
					405.60	
	595	630	CALC			
			Annual sub. 2017/18		287.64	
	596	631	Dallam			
			Playing field rent 6mths		2.50	
	597	632	H'matic			
			Toilets service 3mths	2,240.00		
			VAT	448.00		
					2,688.00	
	598	633	Scargill			
			Expense allces 6mths	313.00		
			Post & stationery	52.95		
			VAT	8.16		
					374.11	
	599	634-639	Payroll			
			May		1,587.37	
	600	640	A2A			
			Website – domain reg yr	25.00		
			VAT	5.00		
					30.00	
	Total payments in month				-5,625.60	
31/05/17	Closing balances				59,989.57	21,949.47
31/05/17	Total funds all accounts					£81,939.04

**Resolved** – that the above payments be **approved**.

**9.2 Other financial matters** – annual risk assessment – arranged for 20 June, 2pm at Heronsyke.

**10. Market** - rents for May £733 (May 2016/17 £690) – total for year 2017/18 to date £1,481 + Natwest year in advance £1,040 (2016/17 - £1,508).

Currently 16 stalls and generally going well. Occasional infringements of Traffic Restriction Order (TRO) regulations, dealt with as they occur. Public needs to be kept away from debris on ground from old Spar building and the area of risk from further falls (see item 7.4 above); Market Supervisor instructed to buy red and white safety tape and cones for this purpose, plus a high visibility jacket (marked Market Supervisor) for wearing when on duty at the market – to be reimbursed by MPC.

**11. To receive any reports from representatives on outside bodies** – none.

**12. Parish Matters (for information only).**

**Cllr Capasso** – an overgrown hedge in Church Street - Clerk to write to householder (Cllr Capasso to email Clerk with address). Cricket Club litter problem, believed to be caused by older pupils at Dallam School- Clerk to write to Head Teacher.

**Cllr Bingham** – verges at Paradise Lane end in need of trimming. Similar need at various other locations in village.

**Cllr Robson** – widespread nettles along pathway from Mill Lane to River Bela.

**13. Current PC business** – no changes.

**14. General correspondence:**

- General Election 2017 – summary of main party manifestos – circulated.

**16. Reading Matter** – none.

**17. Notice of items to be included on agenda for next meeting:** any items so referred to above, plus project suggestions for 2017/18 Leasgill Quarry Fund application.

**18. Date of next meeting** – on Monday 10 July 2017 - in Milnthorpe Catholic Church Hall at 7.30pm.

**The meeting closed at 9.05pm**